



CHILD ENRICHMENT CENTER

Preschool Guidelines

2017-2018



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HOURS OF OPERATION

All Classes: 9:00 AM to 12:00 PM

Three Year Old

2 Day Program Tuesday & Thursday

3 Day Program Monday, Wednesday, Friday

Four Year Old

5 Day Program Monday-Friday

Entrance Requirements:

Your child will qualify for the age appropriate class based on their birthday. We follow the September 1 policy as outlined in the school district guidelines.

We require all of our children in the three and four year old classes to be toilet trained.

“Pull-ups” are not allowed for our children in the three and four year old classes. After a child in one of these classes has three “accidents” the situation will be reviewed for possible dismissal until training is complete.

Children are enrolled when the registration fee has been paid. Please see rate sheet for registration and tuition fees.



We follow the Muscogee County School District schedule.

If county schools are closed due to severe weather, we will do the same.

CURRICULUM

Our Curriculum is designed to stimulate the social, emotional, physical, intellectual, and spiritual growth of each child. A monthly calendar will be sent home with your child to let you know what they are learning about each week.

Center Activities



Our centers include: dramatic play, manipulatives, games, music, art, and math.

Purposeful Play occurs through group play, outdoor play, and small and large motor skill development activities.

Learning Time includes shapes, colors, numbers, name recognition, and learning the alphabet.



DISCIPLINE PROCEDURES

We like to encourage good behavior and positive reinforcement to all children enrolled at Oasis CEC. In the event of any disruptive or inappropriate behavior, we will provide the parent an Incident/Behavior form outlining the offense or behavior.

Most behavior issues are easily resolved within the center day. However, if needed the Director will meet with the parent in order to ensure that all children feel safe and loved while at Oasis.

Clothes

Please dress your child in comfortable clothes that allow him/her to be free to participate in all activities. Also, send a large t-shirt for art activities. Label all removable clothing (i.e. coats, sweaters). Each child needs an extra set of clothes to be kept at the school in case of accidents. Place them in a clear bag and label the bag for identification.

DROP OFF & PICK UP

Three and Four Year Old:

Children may be dropped off in our car line between 8:45-9:00. After 9:00 please, walk your child in and check them in the system. Students may be picked up in the car line between 12:00-12:15. Children may only be picked up by those listed on our approved pick up list. There will be an added fee of \$5 per minute for children not picked up by 12:15.

SPECIAL DAYS

Birthdays:

Parents may provide refreshments for their child's birthday. Please make treats easy to serve and **nut free**.

*If you would like to provide a birthday snack, please notify your teacher in advance to avoid snack duplication.

Halloween:

At Oasis we treat Halloween as a fun, Fall event. Our emphasis is on the acknowledgement that God has provided us a bountiful life. We will allow students to dress up in their favorite book character costume.

Thanksgiving:

The 3 and 4 year old classes will have a Thanksgiving Celebration. Parents will be notified of the time and date of our Thanksgiving luncheon.

Christmas:

All classes will learn about the birth of Jesus during the month of December. The Christmas story will be emphasized. We will also allow for activities that include Santa Claus.

Easter:

We place emphasis on new life and the Resurrection. Each class will participate in an Easter egg hunt.

HEALTH

Immunizations

All children must have up to date immunization records that will be provided within the first two weeks of school. The record must be on the Georgia approved form. If your child has not received immunizations, a notarized DPH exemption form must be provided.

Illness

In consideration of others, do not bring your child if they are visibly ill, or have had a fever or diarrhea during the previous 24 hours. If your child becomes ill or injured at school, every effort will be made to contact you. In the event of an emergency, if you cannot be reached, the medical release you have provided will be utilized. For your child's safety, as well as ours, no medication will be given to Preschool children during the program hours.



Communicable Illness

Parents are expected to notify the Oasis office immediately if their child is diagnosed with a communicable disease (ex. chicken pox, measles, hand-foot-mouth disease). We also ask that you inform the office if your child has contracted head lice, pink eye, or ringworm. Confidentiality will be honored in all situations.